

City of Winter Springs
Community Development Department
Arbor Division

1126 E. State Road 434 | Office (407) 327-5976
Winter Springs, FL 32708 | FAX: (407) 327-6695

MEMORIAL TREE PLANTING PROGRAM
APPLICATION FORM

A contribution of either \$300, \$400 or \$600 per new tree planting, or \$200 to ‘adopt’ an existing tree, is required to participate in the **City of Winter Springs Memorial Tree Planting Program**. Your contribution is necessary to cover the cost for purchase, installation, establishment and on-going maintenance of the memorial tree planting. If an on-site marker is desired, an additional contribution of up to \$450 is required to cover the cost of purchase and installation of the marker. Maintenance of the on-site marker will not be the responsibility of the City.

A check for the appropriate amount must accompany this application and should be made payable to the **City of Winter Springs**. Please make sure to read the attached **Resolution 2011-01** for complete details regarding the *Memorial Tree Planting Program* before completing this application. City Staff will contact you to discuss your application prior to installation or adoption.

Please completely fill in the following information:

Applicant's Name: _____

Address: _____

Phone: _____ Date of Application: _____

A. New Tree Planting. There are three contribution levels available for this program and a donation is required for participation (*place a check mark by the selected level of participation*).

<u>LEVEL</u>	<u>CONTRIBUTION</u>	<u>REPLACEMENT GUARANTEE</u>
___ 1	\$300	No replacement guarantee by the City
___ 2	\$400	1 year replacement guarantee by the City
___ 3	\$600	10 year replacement guarantee by the City

Fill in below your '**Top 3**' desired Memorial Tree Planting Selections from the Tree Species Selection List found in Section 3, C-4 on page 2 of **Resolution 2011-01** (*species should be put in order from first to last choice as your tree will be matched to soil conditions of the installation site*):

1. _____
2. _____
3. _____

B. Adopt an Existing Tree (\$200 donation required)

Check here if you wish to adopt an existing tree as your Memorial Tree Planting instead of planting a new tree as shown in '**A. New Tree Planting.**' above.

C. Desired Planting or Adoption Location (*check one*):

In a City Park Along a City Roadway In a City Median

At a City Building (*ex: City Hall, Police Dept. Building, etc.*)

*(**Please note that all planting locations are subject to approval by the City).*

Person being memorialized: _____

Briefly summarize this person's history in Winter Springs: _____

D. Installation of On-Site Marker (*up to a \$450 donation required*)

Check here if an "On-Site" marker is desired.
(Bronze 10"x 4" post mounted plaque installed in a concrete base)

If an On-Site marker is to be installed, please note the desired legend script below
(may be edited to fit onto marker):

Please total your contribution here (A or B + D) = \$ _____

Completed applications, questions or comments concerning this program should be directed to:

**City of Winter Springs - Arbor Division
1126 East State Road 434, Winter Springs, FL 32708
Phone: (407) 327-5982
arbor@winterspringsfl.org**

Please note: A separate application is required for each memorial tree planting.

RESOLUTION NO. 2011-01

A RESOLUTION BY THE CITY OF WINTER SPRINGS, FLORIDA, TO AMEND THE CITY OF WINTER SPRINGS MEMORIAL TREE PLANTING PROGRAM; PROVIDING FOR REPEAL OF PRIOR INCONSISTENT RESOLUTIONS, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, trees are an important part of our community benefiting both individuals and the general population by providing beauty, shade, and cleansing for the environment; and

WHEREAS, the City of Winter Springs desires to improve the local urban forest by increasing the number of trees planted in public areas through innovative programs and unique partnerships with residents, businesses, and non-profit organizations; and

WHEREAS, the City of Winter Springs desires to provide opportunities for residents of Winter Springs to acknowledge or remember significant individuals of the City of Winter Springs by allowing memorial trees to be planted in specified public areas throughout the City;

NOW, THEREFORE, BE IT RESOLVED by the City Commission of The City of Winter Springs, Seminole County, Florida, as follows:

Section 1. The City Commission supports the creation of a Memorial Tree Planting Program that may include participation and support from the Florida Division of Forestry, the National Arbor Day Foundation, the Beautification of Winter Springs Advisory Board, local businesses, non-profit organizations, and Winter Springs' residents.

Section 2. Recitals. The foregoing recitals are hereby fully incorporated herein by this reference and are deemed a material part of this Resolution.

Section 3. City of Winter Springs Memorial Tree Planting Program:

A. The City of Winter Springs appreciates the many benefits that trees provide for our community. Trees bring an important natural element into our man-made environment as they shade our streets, homes and parks, purify the air, and produce leaves, flowers, fruits and bark of interesting color and texture. Along with these obvious benefits, a tree's stature, strength, and endurance tend to provide it a cathedral-like quality; consequently, trees are often planted as living memorials.

B. The City Commission hereby finds that the acceptable trees listed hereunder have been purposefully selected in order for the City to facilitate and sustain an appropriate tree canopy within the City of Winter Springs.

C. The City believes in providing opportunities for residents of Winter Springs who wish to acknowledge or remember significant individuals by allowing trees to be planted in select parks and public areas. To ensure the success of the City's Memorial Tree Planting Program, the following policies are adopted by the City of Winter Springs:

1. Under the direction of the City Manager, the City's Urban Beautification Services Division will administer the program with advice and recommendations provided, from time to time, by the Beautification of Winter Springs Advisory Board.

2. The program is intended to honor individuals (diseased or live human beings) who have direct family or other relationship ties with an existing resident of Winter Springs. The City reserves the right, at its discretion, to reject any request that is not consistent with the intent and provisions of this Resolution. The City reserves the right, at its discretion, to determine both the species of tree and location for planting for this program based on location needs/constraints, recognized arbor guidelines and practices, and any applicable provision of Chapter 5, City Code. Input from the individual requesting the planting will be given consideration prior to the City finalizing the location and species of tree.

3. Trees of the following sizes and standards shall be planted:

- 30 gallon containerized Florida Grade #1 Canopy Tree.
- 15 to 30 gallon containerized Florida Grade #1 Understory Tree or Shrub.

4. Trees of the following species shall be planted and must be compatible with soil conditions of the area being installed (*no trees appearing on the E.P.P.C. Exotic Invasive Species Plant List can be used*):

- Live oak or Sand Live oak
- Winged elm
- Southern Red cedar
- Sycamore
- Bald cypress
- Red maple
- Sweet gum
- Dahoon holly
- Red bay
- Tupelo
- Allee elm

5. Participants in the program are required to make a contribution of \$600 per new tree to the City's Arbor Fund, as follows:

<u>Contribution</u>	<u>Tree Replacement Warranty</u>
<u>\$300</u>	<u>The City will perform all required maintenance for the tree, but will not replant the tree if the tree should fail.</u>
<u>\$400</u>	<u>The City will perform all required maintenance for the tree and will commit to the replanting, in a reasonable amount of time, if the tree should fail within one (1) year of planting.</u>
<u>\$600</u>	<u>The City will perform all required maintenance for the tree and will commit to the replanting, in a reasonable amount of time, if the tree should fail within ten (10) years of planting.</u>

This money will be directed toward the cost of planting and maintaining each new tree. Existing trees already installed and growing may be adopted for a contribution of \$200 per tree to the City's Arbor Fund.

~~6. The City will perform all required maintenance for the tree and will commit to the replanting, in a reasonable amount of time, if the tree should fail within ten (10) years of planting.~~

76. An "on-site" marker for identification of the tree can be installed for an additional contribution of \$450 to the City's Arbor Fund and placed within a *city park* at a location approved by the City. The total contribution amount shall be based on the actual cost of the marker and installation of the marker, as determined by the City. In the event that the cost of the marker and installation of the marker is less than \$450, the City shall refund any excess funds to the participant after installation of the marker is complete. Such identification will be limited to a 10"x4" bronze post mounted plaque. An example legend reads: "*This tree planted in memory of my father, John Q. Public, of Winter Springs, FL*". However, once the marker is installed by the City, the City shall not be responsible for any damage, loss, or replacement of the marker.

87. All trees installed under the Program shall comply with applicable City codes and ordinances, public utility guidelines, easement and covenant restrictions, and City landscape maintenance guidelines.

Section 4. Administrative Authorization. The City Commission hereby authorizes the City Manager to commence on October 1, 2008, and implement thereafter, the City's first Memorial Tree Planting Program, which shall be administered by the Urban Beautification Services Division, with advice and recommendations, from time to time, by the Beautification of Winter Springs Advisory Board.

Section 5. Repeal of Prior Inconsistent Resolutions. All prior resolutions or parts of resolutions in conflict herewith are hereby repealed to the extent of the conflict.

Section 6. Severability. If any section, subsection, sentence, clause, phrase, word, or portion of this resolution is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion hereto.

Section 7. Effective Date. This Resolution shall become effective immediately upon adoption by the City Commission of the City of Winter Springs.

DONE AND ADOPTED in regular session of the City Commission of the City of Winter Springs, Florida, this 24th day of January 2011.

CITY OF WINTER SPRINGS, FLORIDA



CHARLES LACEY, Mayor

ATTEST:



ANDREA LORENZO-LUACES, City Clerk

**Approved as to legal form and sufficiency for
The City of Winter Springs only:**



ANTHONY A. GARGANESE, City Attorney