

**FY 2019 Budget Calendar** (approved 3.12.18)  
 City of Winter Springs  
 Key dates in **BOLD**

**Proposed:**

<b>Date</b>	<b>Function</b>
March 12	Commission establishes FY 2019 <b>Budget Calendar</b>
<b>by July 1</b>	<b>Transmission of Proposed 2019 Budget</b> - budget placed on Shared Drive and Website

**Tentative:**

by July 1	Property Appraiser submits DR 420 Certification
<b>July 9</b>	<b>Budget Workshop</b>
<b>July 9</b>	<b>Commission establishes millage cap</b> (DR 420 tentative millage rates via Resolution)
August 4	Deadline to Notice Property Appraiser of : Proposed Millage Rate / Rolled-back Rate / Date, Time, Place of Public Hearing (Must be sent within 35 days of certification of value)
August 25	Deadline for Property Appraiser to send TRIM Notice to property owners (Considered notification of Tentative public hearing; must be mailed by PA within 55 days of value certification)
<b>September 10</b>	<b>Public Hearing (Tentative)</b> Tentative millage and budget hearing (Resolutions) (Must be within 80 days of value certification but not earlier than 65 days after certification)

**Final/Adopted:**

<b>September 20</b>	<b>Advertisement publication date</b> (Thursday for Seminole Extra) for final millage and budget hearing (Final public hearing must be within 15 days of the tentative public hearing)
<b>September 24</b>	<b>Public Hearing (Final)</b> Final millage and budget hearing - Adoption of final millage and budget must be done separately and in that order (Resolutions) (Hearing must be held not less than 2 days or more than 5 days after advertisement is published)
by September 27	Resolution to Property Appraiser Resolution to Tax Collector (Must be submitted within 3 days after adoption of final millage rate)
by October 24	Mail TRIM package to Property Tax Administration Program Department of Revenue (Must be submitted within 30 days of final adoption)